**员工应聘登记表**

应聘岗位： 填表日期： 年 月 日

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 姓名 | |  | | 性别 | | |  | | | 出生年月 | |  | | | | |  |
| 籍贯 | |  | | 民族 | | |  | | | 政治面貌 | |  | | | | |
| 健康状况 | |  | | 婚姻状况 | | |  | | | 身高/体重 | | cm/ kg | | | | |
| 学历 | |  | | 毕业院校 | | |  | | | 专业 | |  | | | | |
| 移动电话 | |  | | | | | | | | 身份证号 | |  | | | | | |
| 现居住地 | |  | | | | | | | | 家庭住址 | |  | | | | | |
| **紧急联系人（父/母）姓名（必填）** | | |  | | | **紧急联系人电话** | | |  | | | | | 与本人关系 | | |  |
| 期望薪资 | | |  | | | 职业状态 | | | □在职 □已离职 | | | | | 可到岗时间 | | |  |
| **是否有亲戚或朋友在本公司任职** | | | | □否□是,姓名: 部门: | | | | | | | **有无犯罪记录** | | | | | □有 □无 | |
| 通过何种方式应聘 | | | | □宣传册 □网络 □其他 □介绍人: | | | | | | | | | 是否服从调配 | | □是 □否 | | |
| 教育经历 | 起止时间 | | | 学校名称 | | | | | | 专业 | | | | | 所获奖励证书 | | |
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| 工作经历 | 起止时间 | | | 单位名称 | | | | | | 职务 | | 离职原因 | | | 证明人及联系方式 | | |
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|  | | |  | | | | | |  | |  | | |  | | |
| 家庭成员 | 关系 | | | 姓名 | | | | 工作单位 | | | | 职务 | | | 联系方式 | | |
|  | | |  | | | |  | | | |  | | |  | | |
|  | | |  | | | |  | | | |  | | |  | | |
| 自我评价 | | | | | 优势： | | | | | | | | | | | | |
| 劣势： | | | | | | | | | | | | |
| □统招生 | | | | □已拿到毕业证 □应届毕业生，学信网可查，确定毕业可以拿到毕业证 | | | | | | | | | | | | | |
| □自考生 | | | | □已拿到毕业证 □已毕业未拿到毕业证 □未毕业 | | | | | | | | | | | | | |
| **本人保证以上所填内容、个人简历完全属实，且为本人亲自填写，如有虚假，由此带来的法律后果由个人承担！** | | | | | | | | | | | | | | | | | |
| 填表人： 日期： | | | | | | | | | | | | | | | | | |